

Cheryl E. Praeger Travel Awards

Award Application

Name	
Email address	
Current institution or employee Or home address if not currently employed	
PhD institution & year Actual or expected	
<p>AustMS Membership</p> <p><input type="checkbox"/> I declare that I am a current member of the Australian Mathematical Society and that have been a member for the last 12 months.</p> <p><input type="checkbox"/> I declare that I am not currently receiving more than \$2,000 annually in external funding for travel. Y / N I will give a talk during the proposed trip. If yes, give the talk title:</p> <p><input type="checkbox"/> I agree that I will submit a report (at most one page) on my trip within one month of the completion of travel, to office@austms.org.au.</p>	
<p>Travel Proposal</p> <p>At most one page, including references.</p> <p>Briefly describe the purpose of the proposed travel, and how it will advance your research. If applying for funds to bring a research collaborator to visit the applicant instead of for travel by the applicant, explain the reasons for this variation. All budget items should be justified. See also the Advice for Applicants document.</p> <p>Attach your Travel Proposal as a separate page.</p>	

Award Rules

1. The WIMSIG Cheryl E. Praeger Travel Awards scheme provides funding for full or partial travel expenses for conference travel or research visits for women, trans and gender diverse people working or studying in the mathematical sciences in Australia.
2. Eligibility: Applicants must be women, trans or gender diverse people who either (a) hold a PhD (or equivalent) in the mathematical sciences and have a work address (or home address in the case of an applicant who is not currently employed) in Australia, or (b) are studying in a PhD program in the mathematical sciences at an Australian university. They must also have been members of the Australian Mathematical Society for at least twelve months at the time of application. (Backdating of membership to the previous year is not sufficient.) Each applicant can receive at most one WIMSIG Cheryl E. Praeger Travel Award in any two-year period. Applicants receiving more than \$2000 annually in external funding for travel, at the time the application is made, are ineligible. (Here "external" means "from sources outside the applicant's home institution".) However partial travel funding from other sources does not make a candidate ineligible.
3. Awards will be based on the benefit of the proposed travel to the applicant's research program, and on whether the applicant will give a talk. The Selection Committee reserves the right to consult with appropriate assessors.
4. Each year there will be two rounds of the selection process, with closing dates on April 1 and on October 1. Applications should be sent via email to office@austms.org.au. Applications must be submitted for either of the two rounds prior to the planned travel or that immediately following the travel. Individual applications will not be assessed outside of a funding round. Normally applicants will receive notification of the outcome within 45 days of the close of the round.
5. Applications should consist of:
 - (a) a current CV (at most three pages); and
 - (b) the completed application form, including an explanation (at most one page) of the purpose of the proposed trip and how it will advance the candidate's research, and a budget listing actual expected expenses (which may exceed the total amount that can be granted).
6. In the case of conference travel, the applicant should provide supporting documentation including where possible the URL of the conference website, a letter of invitation (email is sufficient), evidence of conference registration, and confirmation of submission of an abstract.
7. In the case of a research visit, the applicant should arrange for a letter of support from the person they will visit, and a CV for that person, to be sent directly to the Selection Committee, care of praegertravelawards@austms.org.au, by April 1 or October 1. The letter should confirm that the writer agrees to the applicant's visit, at the proposed travel time.
8. Applicants who have caring responsibilities for others may also apply for the WIMSIG Anne Penfold Street Awards, to help cover the costs of these responsibilities incurred in relation to the same travel as in the application for the Praeger Award.
9. If it is difficult for the applicant to travel, for reasons such as caring responsibilities for children or other relatives, then the applicant may request that the travel funds be used for a visit by a research collaborator to the applicant, rather than for travel by the applicant. In this case, the reasons for this variation should be explained in the travel proposal. Scheduled teaching responsibilities are not considered a sufficient reason.

10. In applying for a WIMSIG Cheryl E. Praeger Travel Award, applicants agree that their names can be published on the website and in the journals of the Society. Travel Award recipients agree to submit a brief report to the Society within one month of completion of the travel, and that this report may be published in whole or in part in the Gazette of the Australian Mathematical Society and on the website and in other journals of the Society.

11. The Selection Committee of the AustMS Women in Mathematics Special Interest Group will make recommendations to the Chair of the WIMSIG Executive Committee on the award of the WIMSIG Cheryl E. Praeger Travel Awards. The Selection Committee will recommend the amount to be granted, up to a maximum of \$1000 for a domestic trip and \$3000 for an international trip, to each successful applicant, taking account of the benefit of the proposed travel to the applicant's research program.

12. The Society expects to award annually eight or more WIMSIG Cheryl E. Praeger Travel Awards for domestic travel, and four or more for international travel. From time to time, the Society may change the maximum amounts of each award and the available funding for the scheme.

Advice for Applicants

What are we looking for in a travel proposal?

An ideal travel proposal should (briefly!) address some of the following points:

- What I've been working on (areas of research)
- What I've done so far (contributions to the field, publication record)
- Why this conference is relevant/important/of high quality:
 - Who will attend?
 - What will they be talking about?
 - How does the subject matter connect to my field?
 - How will this conference help to advance my work?
- What will I do at the conference? (Are you giving a talk? Are you going to network with some specific attendees?)
- Who is the person I'm going to work with during this research visit? (How does their previous work relate to what you want to do? Why are they the right person?)
- What will I do after the conference or research visit? (Are you writing up papers from your talk? Are you following up with the connections that you will have established or reinforced?)
- Can I combine this with anything else? (Another conference? A research visit to someone nearby?)

Budget justification An ideal travel proposal should be:

- Clear
- Short (one-page maximum; nobody has the time these days)
- Reasonable and realistic in terms of the budget justifications; inclusive of all costs (that is, not truncated to the exact maximum amount of a potential grant)

Travel Budget

Travel (airfares, local transportation)	
Conference registraion	
Living expenses	
Collaborator travel	
Travel	
Other	
Total budget	
TOTAL REQUESTED (max \$1,000 for DOM, \$3,000 for INTL)	

Application Checklist

- Current CV attached (at most 3 pages)
- Travel proposal attached (at most one page).
- For conference travel: I have attached details of the conference website/invitation to participate/my conference registration/submission of talk abstract.
- For a research visit: I have arranged for a letter of support and a CV from the person I will visit to be sent directly to office@ Austms.org.au.