



WIMSIG Mentoring Program

Expectations of Mentees

1. Mentees should be at honours/masters level or above, and identify as a woman or nonbinary person. Mentees must also be a member of WIMSIG.
2. Mentees must abide by the AustMS code of conduct. <https://austms.org.au/about-us/code-of-conduct/>
3. Mentees are expected to formally meet with their mentors once a month. We recommend regular formal meetings with mentors at a specified day and time (say, at noon on the first Friday of each month). Meetings may be in person or virtual (Skype, zoom, etc).
4. The mentee is expected to prepare for each mentoring session with questions and discussion points for mentors.
5. Either the mentee or mentor may, at any time, terminate a mentoring relationship, without blame to either party. If this occurs, both the mentee and mentor must notify WIMSIG as soon as possible via email (WIMSIG-mentoring@women.austms.org.au).
6. If a mentoring relationship is terminated the mentee may request another mentor.
7. Mentees should expect a time commitment of 1.5 – 2 hours per month, based on a monthly meeting with their mentor, preparation for the meeting, completion of any tasks assigned by the mentor, and possible emails between meetings.
8. Mentees should complete tasks (if assigned by the mentor) between meetings.
9. Mentees should feel comfortable emailing mentors at times outside of WIMSIG's prescribed timeline for career guidance or advice. They should, however, be prepared to wait until the next meeting for a response and not demand immediate attention. Mentors are very busy people.
10. During busy times of the year, correspondence may slow with your mentor. It is very important that you send your mentor updates, no matter how short, to maintain correspondence through these busy times.
11. Mentors are a valuable resource, and have committed to helping you! Please respect your mentor and reply to their correspondence. Ask them questions! If you are enthusiastic about being mentored, they will be enthusiastic to mentor you!
12. We strongly encourage you to share your interests and goals with your mentor, both mathematical and otherwise. Get to know your mentor, and ask them questions. Forming a bond with your mentor will create a more enjoyable and rewarding experience for both of you.
13. All personal information from mentors and mentees will be treated confidentially by the WIMSIG Mentoring Committee unless written consent is obtained to share it with others, including with the WIMSIG Executive Committee.